

BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS

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STRUCTURAL ENGINEER ENGAGEMENT RECORD AND REFERENCE FORM

This form must be submitted for each engagement claimed as qualifying experience. Each engagement being claimed as qualifying experience must be summarized on a separate Engagement Record and Reference Form. "SEE ATTACHED" and résumés are not acceptable in lieu of this form. Part A of this form must be typed, or it will be returned to applicant.

The original of this form must be mailed to the Board Office postmarked by the Final Filing Date. Failure to have all documents in the Board Office by the final filing date will result in the Applicant not being set to the current examination.

A copy of the Ir	formation Collection, Access, and	d Disclosure Notice must ART A – TO BE COM		•	ence.		
	t, hereby demonstrate qualifying			-	ind the Califo	ornia Code of Regulations,	
as detailed be Last Name	low.			Middle Name			
Last Name First Name					Middle Name		
Address of Record (Mailing Address):			City	State	Zip	Country	
Birth Date (MM/DD/YYYY) E-N		E Mail Address					
Birth Date (Mir	וועטווץ (E-Mail Address	Address				
Daytime Phone Number (including area code & extension):		Evening Phone Number (including area code):		Cell Phone Number (including area code):			
Engagement Number	EMPLOYMENT DATES (MM/DD/YYYY) From:	TOTAL TIME WORKED IN MONTHS (for this engagement)		QUALIFYING EXPERIENCE IN MONTHS (**SEE NOTE BELOW)			
	To:						
Employer:			Reference's Nam	Name:			
Employer Address			Reference's Address:				
City/State/Zip:			City/State/Zip:	·			
Applicant's Title:			Reference's Phone (including area code & extension):				
All of the Following items must be completed. Description of Structural Engineering Tasks & Duties: Level of Responsibility: Description of Structural Engineering Decisions Made: Projects (include project name, location [city/state/country], & type):							
** Qualifying experience claimed for this Engagement is defined as acceptable professional practice in structural engineering for buildings or other structures. Qualifying experience also includes professional level employment performing the checking of structural engineering plans and calculations performed under the immediate supervision of a Structural Engineer licensed in this state or a Structural Engineer licensed in a state that has a comity agreement with the State of California.							
Signature of Applicant			Date:				
I, the Reference, confirm that I have reviewed the information contained on Part A of this form.							
Signature of Reference				Date:			

Applicant's Full Name:

PART B - TO BE COMPLETED BY REFERENCE

PLEASE PRINT CLEARLY AND COMPLETE THE ENTIRE FORM. INCOMPLETE FORMS MAY CAUSE THE APPLICANT TO BE DEEMED INELIGIBLE.

You, as the reference, may request additional experience information from the applicant, including the Board's licensing requir ements as contained in the Business and Professions Code and the California Code of Regulations. You must personally complete, sign, sealor stamp, and return both Part A and Part B of this form to the applicant in a sealed envelope. In Responsible Charge* My relation with the Applicant has been/is: Employer/Supervisor (check all that apply) Co-Worker/Associate* Reviewed Work* Other* Are you related to this Applicant by blood, marriage, or adoption? YES NO

Do you verify the Applicant's structural engineering experience on Part A, including employment dates? YES NO* Have you personally seen and reviewed the Applicant's structural engineering work? NO* YES Do you believe that the Applicant hasadequate experience and the technical abilityto design and analyze structural components and structural systems and, thus, use the title "Structural Engineer"? DO NOT KNOW* YES NO* st Explain in detail all responses marked with an asterisk in this section. Also, include any additional information about the Applicant's engineering experience, capabilities, or limitations. ATTACH ADDITIONAL SHEETS IF NEEDED. If you and the applicant currently have different employers, please explain how you know of the applicant's experience. From personal knowledge, I verify that the applicant has the appropriate PLEASE AFFIX YOUR PROFESSIONAL SEAL OR STAMP structural design or plan checking experience in the following areas HERE (check only those areas that apply): **Common Construction Materials:** WOOD STEEL П **MASONRY** CONCRETE Lateral Forces: **WIND SEISMIC** Framing Systems Foundation Systems Application of Building Codes Multi-Story Buildings or Equivalent Multi-Level Structures Your Title Your Name Your Company Name Lic No./Exp. Date Branch/State Address OR - I am legally exempt from licensure because City/State/Zip Ext. Phone (I certify under penalty of perjury that these statements are true and correct to the best of myknowledge and that I have personal knowledge of the

applicant's structural engineering work.

Signature of Reference:

Structural Engineer Engagement Record and Reference Form (SE09)(2013)

Date: